

BAY COUNTY BOARD OF COMMISSIONERS

AGENDA

TUESDAY, FEBRUARY 20, 2024

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER (CHAIRMAN BEGICK)**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- 29-38 **V. MINUTES (1/16/24)**
- VI. AGENDA APPROVAL**
- VII. CITIZEN INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
 - 1 **A. Don Carlyon – Letter of Resignation from Bay County Library Board (Receive)**
 - 2-8 **B. Supplemental Valuation for the Bay County Employees’ Retirement System - A separate memo with exact language for the retirement ordinance amendment will be submitted by Corporation Counsel on behalf of the Sheriff for the March 19, 2024, Board agenda (Receive)**
- IX. REPORTS/RESOLUTIONS OF COMMITTEES**
 - A. COMMITTEE OF THE WHOLE – FEBRUARY 6, 2024 (Tim Banaszak, Chair; Kaysey L. Radtke, Vice Chair)**
 - 9 **1. No. 2024-12 - 2024 Marine Patrol Safety Program (Sheriff)**
 - 10 **2. No. 2024-13 - Budget Increase (\$14,500) For Two (2) Road Patrol Vehicles (Sheriff)**
 - 11 **3. No. 2024-14 - 911 Surcharge Funding from the Michigan State Treasury (9-1-1 Central Dispatch)**

- 12 4. No. 2024-15 - 2024 Flex Administrators Administration Agreement (Personnel)
- 13 5. No. 2024-16 - EHIM Amendment to the Administrative Services Agreement (Personnel)
- 14 6. No. 2024-17 - Handyman Part-Time Position Hired at 2-Year Rate (TS03) (Personnel/Department on Aging)
- 15 7. No. 2024-18 – Payables (Finance)

B. COMMITTEE OF THE WHOLE – FEBRUARY 13, 2024 (Tim Banaszak, Chair; Kaysey L. Radtke, Vice Chair)

- 16 1. No. 2024-19 - Tire Shredder Agreement (Mosquito Control)
- 17-19 2. No. 2024-20 - Purchase of Insecticides (Mosquito Control)
- 20-21 3. No. 2024-21 - Light Trap Contracts (Mosquito Control)
- 22 4. No. 2024-22 - \$26,000 Budget Adjustment for Security Upgrades (Juvenile Home)
- 23 5. No. 2024-23 - \$16,000 Budget Adjustment for the Purchase of Laundry Equipment (Juvenile Home)
- 24 6. No. 2024-24 - RFQ for Forensic Pathology Services (Health Department)
- 25 7. No. 2024-25 - Rehmann Robson Audit Contract Amendment (Finance)

C. BOARD OF COMMISSIONERS (Vaughn J. Begick, Chair; Thomas M. Herek, Vice Chair)

- 26-28 1. No. 2024–26 - Reports of County Executive – January

X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

XI. COMMISSIONER COMMENTS

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC INPUT

XV. MISCELLANEOUS

XVI. ANNOUNCEMENTS

A. 2024 APPOINTMENTS

1. March

- a. Bay Arenac Behavioral Health Authority (Three, 3-year terms: C.Maillette, P.McFarland, E.Krygier)

2. June

- a. Library Board (one, 5-year term: P.Travis)

3. October

- a. Lank Bank Authority (one, 3-year term expiring: T.Hickner)
- b. Bay County Department of Human Services (one, At-Large, 3-year term: R.Aumock - Governor's Appointment)

4. December

- a. Bay County Veteran's Affair Committee (one, 4-year term: T. Eckstein)
- b. Department on Aging Advisory Committee (four, 2- year terms expiring: Districts 2,4, & 6 and one at-large)

XVII. CLOSED SESSION

XVIII. RECESS/ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4131

BOARD OF TRUSTEES

Chairperson
MARY HERR

Vice Chairperson
DON CARLYON

Secretary/Treasurer
PAUL TRAVIS

Trustees
SUE BLONDIN
DOUG STONE

ADMINISTRATIVE OFFICE

Director
TRISH BURNS

Assistant Director
KEVIN M. AYALA

500 Center Avenue
Bay City, MI 48708
PH: (989) 894-2837
FX: (989) 894-2021

BRANCHES

Alice & Jack Wirt Public Library
500 Center Avenue
Bay City, MI 48708
PH: (989) 893-9566
FX: (989) 893-9799

Auburn Area Branch Library
235 W. Midland Rd.
Auburn, MI 48611
PH: (989) 662-2381
FX: (989) 662-2647

Bookmobile Services
500 Center Avenue
Bay City, MI 48708
PH: (989) 893-9566 x 2108
FX: (989) 893-9799

Pinconning Branch Library
218 Kaiser Street
Pinconning, MI 48650
PH: (989) 879-3283
FX: (989) 879-5669

Sage Branch Library
100 E. Midland Street
Bay City, MI 48706
PH: (989) 892-8555
FX: (989) 892-1516

To: Bay County Board of Commissioners

From: Don Carlyon, Library Board Trustee

Date: January 26, 2024

It has been an honor and pleasure to serve on the Library Board for over 17 years. It is with deep regret that I announce my resignation from the Bay County Library Board effective immediately.

I want to thank the Bay County Board of Commissioners for giving me an opportunity to serve on the Library Board. I would like to think that I played a role in helping make our library system one of the finest run institutions in the State and a real community asset for all Bay County residents to enjoy.

Sincerely,



Don Carlyon



January 17, 2024

Ms. Tiffany Jerry
Director of Personnel & Employee Relations
Bay County Employees' Retirement System
515 Center Avenue
Bay City, Michigan 48708

Re: Supplemental Valuation for the Bay County Employees' Retirement System

Dear Ms. Jerry:

As requested, enclosed are the results of the supplemental valuation for the Bay County Employees' Retirement System to calculate the cost of implementing a plan change for the following positions – Elected Sheriff, Appointed Undersheriff and Captain.

The data used in this supplemental actuarial valuation is based on information that was provided to us by Retirement System staff for the December 31, 2022 valuation. We are not responsible for the accuracy of the data provided. Please see important comments on the following pages.

Please do not hesitate to call me with any questions or comments regarding this study.

Sincerely,
Gabriel, Roeder, Smith & Company

A handwritten signature in black ink that reads "Shana M. Neeson". The signature is written in a cursive, flowing style.

Shana M. Neeson, ASA, FCA, MAAA

SMN:ah
Enclosure

Bay County Employees' Retirement System

Supplemental Actuarial Valuation

Confidential

To: Tiffany Jerry, Director of Personnel & Employee Relations

From: Shana M. Neeson, ASA, FCA, MAAA, James D. Anderson, FSA, EA, FCA, MAAA, and Stephanie Sullivan, ASA, MAAA
Gabriel, Roeder, Smith & Company

Subject: Supplemental Valuation for the Bay County Employees' Retirement System

Date: January 17, 2024

The purpose of this report is to calculate the cost of implementing a plan change to the Elected Sheriff, Appointed Undersheriff and Captain. This report should not be relied on for any purpose other than the purpose described above. Determinations of financial results associated with the benefits described in this report for purposes other than those identified above may be significantly different.

This report was prepared at the request of the County and is intended for use by the County and those designated or approved by the County. This report may be provided to parties other than the County only in its entirety and only with the permission of the County. GRS is not responsible for unauthorized use of this report.

This report was prepared using our proprietary valuation model and related software which, in our professional judgment, has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

All calculations have been made in conformity with generally accepted actuarial principles and practices, and with the Actuarial Standards of Practice issued by the Actuarial Standards Board.

Shana M. Neeson, James D. Anderson, and Stephanie Sullivan are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor.

This communication shall not be construed to provide tax advice, legal advice or investment advice.

Bay County Employees' Retirement System Supplemental Actuarial Valuation

Valuation Data and Methods

The supplemental valuation was based upon the data submitted for the annual pension valuation as of December 31, 2022. Unless otherwise noted, the actuarial assumptions and methods were the same as those used in the December 31, 2022 pension valuation.

Supplemental valuations do not predict the result of future actuarial valuations. Future activities can affect future valuation results in an unpredictable manner. Rather, supplemental valuations give an indication of the probable long-term cost of the benefit change only without comment on the complete end result of future valuations.

The proposed change may affect the risk profile of the Plan. At this time, we do not believe additional risk assessment is necessary.

This valuation was based on benefit provisions, actuarial methods and assumptions as of December 31, 2022, except as otherwise noted. For more information, see the December 31, 2022 actuarial valuation report dated November 9, 2023.

Actuarial assumptions are adopted by the Retirement Board of Trustees. In particular, the following assumptions were used:

- The assumed rate of interest was 7.25%.
- Payroll was assumed to increase 3.00% per year.

Data Summary

A brief summary of data used in the supplemental valuation is presented below. **Please review the summary carefully. If there is reason to believe that the data used is materially inaccurate, the results of this report should not be relied upon.**

The December 31, 2022 General County active pension employee file included 385 active members, in aggregate. Only the positions held by three of these individuals are impacted by the proposal presented in this report. A summary of the data used for the supplemental is shown below:

Impacted Divisions	Averages at 12/31/2022				
	Count	Pay	AC* Balance	Age	Service
Elected Sheriff/Appointed Undersheriff	2	\$104,800	\$129,970	50.96	27.25
Captain	1	\$ 84,386	\$ 40,338	56.38	11.54
Total Impacted Active Members	3	\$ 97,995	\$100,093	52.77	22.01
Total General Population	Count	Pay[^]	AC* Balance	Age	Service
Active Members	385	\$47,607	\$24,596	47.5	10.4
Retired Members	403	\$18,736	n/a	71.9	n/a
Terminated Vested Members	25	\$12,477	n/a	53.1	n/a

* Accumulated Contribution (AC)

[^] Pay for active members, annual benefit amount for all other members

Bay County Employees' Retirement System

Supplemental Actuarial Valuation

Provisions of Interest

Current Retirement Benefit Amount:

When a member is elected/appointed from another position to either the Sheriff, Undersheriff, or Captain position, benefit accruals subsequent to election/promotion are at the level of the new position (which may be lower than prior benefit multipliers).

Proposed Retirement Provisions:

When a member is elected/appointed from another position to either the Sheriff, Undersheriff, or Captain position, benefit accruals subsequent to election/promotion are to be at the level of the highest multiplier applicable to the member's employment history. An internal candidate would retain the retirement benefit they had prior to promotion.

The proposed change is to be administered prospectively for future elections/appointments as well as retrospectively for members currently serving as the Sheriff, Undersheriff, or Captain for all prior service.

Contributions to Provide Benefits Member Portion and Employer Portion Calendar Year Beginning January 1, 2024

Contributions for	% of Active Payroll		
	General		
	Current	Proposed	Increase/ Decrease
Normal cost of benefits:			
Age & service	8.85 %	8.86 %	0.01 %
Disability	0.34	0.34	0.00
Death-in-service	<u>0.17</u>	<u>0.17</u>	<u>0.00</u>
Total	9.36	9.37	0.01
Member contributions [#] :			
Total	4.07	4.07	0.00
Future refunds	<u>0.06</u>	<u>0.06</u>	<u>0.00</u>
Available for pensions	4.01	4.01	0.00
Administrative expenses	<u>0.45</u>	<u>0.45</u>	<u>0.00</u>
Employer normal cost	5.80	5.81	0.01
Unfunded accrued liability	<u>(13.12)</u>	<u>(13.09)</u>	<u>0.03</u>
Computed Employer Rate	0.00 %	0.00 %	0.00 %
Contribution \$	\$ -	\$ -	\$ -

[#] The member contributions are paid by the employer, either by directly contributing to the Retirement System or by transferring funds from employer reserves to employee reserves.

Unfunded actuarial accrued liabilities were amortized as a level percent of member payroll over a closed period of 20 years and asset surpluses were amortized over an open period of 20 years.



Bay County Employees' Retirement System Supplemental Actuarial Valuation

Determination of Unfunded Accrued Liability

	Current	Proposed	Increase/ Decrease
A. Accrued liability			
1. For retirees and beneficiaries	\$ 75,743,637	\$ 75,743,637	\$ 0
2. For vested terminated members	2,341,564	2,341,564	0
3. For present active members			
a. Value of expected future benefit payments	53,628,014	53,723,021	95,007
b. Value of future normal costs	13,310,155	13,312,949	2,794
c. Active member liability: (a) - (b)	40,317,859	40,410,072	92,213
4. Total actuarial accrued liability	118,403,060	118,495,273	92,213
B. Valuation assets	151,622,571	151,622,571	0
<hr/>			
C. Unfunded accrued liability (Excess assets): (A.4) - (B)	(33,219,511)	(33,127,298)	92,213
D. Funding ratio: (B) / (A.4)	128.1%	128.0%	-0.1%

For purposes of this study, it was assumed:

- That the members currently serving as the Sheriff, Undersheriff, and Captain would receive an enhancement to their benefit;
- Elected/promoted members were assumed to be demographically similar to the individual they are replacing; and
- Internal elections/promotions are expected to transfer from the Sheriff's Department to the General County Elected Officials and Department Heads division.

Note, the increase in Normal Cost is expected to be temporary/apply to a select group of individuals. Current benefit multipliers are such that members hired on or after 1/1/2012 for both the Sheriff Department and Elected Officials and Department Heads division receive a 1.60% multiplier. Over time, the proposed plan change will result in no change to normal cost as there will no longer be a difference in benefit level.

Bay County Employees' Retirement System Supplemental Actuarial Valuation

Comments

Comment 1 — The positions impacted by the proposed plan change were provided by County staff.

Comment 2 — The calculations are based upon actuarial assumptions regarding future events, which may or may not materialize. They are also based upon present and proposed plan provisions that are outlined in the report. If you have reason to believe that the assumptions that were used are unreasonable, that the plan provisions are incorrectly described, that important plan provisions relevant to this proposal are not described, or that conditions have changed since the calculations were made, you should contact the authors of this report prior to relying on information in the report.

Comment 3 — If you have reason to believe that the information provided in this report is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the authors of the report prior to making such decision.

Comment 4 — The results of this report were based on information provided to the actuary. The actuary is unaware of any additional information that would impact these results.

Comment 5 — No statement in this report is intended to be interpreted as a recommendation in favor of the changes, or in opposition to them. This report should not be relied on for any purpose other than the purpose described in the primary communication. Determinations of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

Comment 6 — In the event that more than one plan change is being considered, it is very important to remember that the results of separate actuarial valuations cannot generally be added together to produce a correct estimate of the combined effect of all of the changes. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions with each other, and with the assumptions that must be used.

Comment 7 — This report is intended to describe the financial effect of the proposed plan changes on the Retirement System. Except as otherwise noted, potential effects on other benefit plans were not considered.

Comment 8 — The reader of this report should keep in mind that actuarial calculations are mathematical estimates based on current data and assumptions about future events (which may or may not materialize). Please note that actuarial calculations can and do vary from one valuation year to the next, sometimes significantly if the group valued is very small (less than 30 lives). As a result, the cost impact of a benefit change may fluctuate over time, as the demographics of the group changes.

Bay County Employees' Retirement System Supplemental Actuarial Valuation

Comments (Concluded)

Comment 9 — A review of the proposed plan changes for compliance with federal, state, or local law or regulations of the Internal Revenue Service, or any other regulatory body was outside the scope of this report and has not been performed by the actuary.

Comment 10 — Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/6/2024)
- WHEREAS,** Each year the Bay County Sheriff’s Office participates in the Marine Safety Grant Program offered through the Department of Natural Resources (DNR); and
- WHEREAS,** This DNR State grant provides for equipment and the hiring of seasonal personnel during the boating season in Bay County; and
- WHEREAS,** The DNR has again requested Bay County to participate in the 2024 Marine Safety Program by completing a grant application; and
- WHEREAS,** The State Legislature appropriates comparable DNR funding amounts (75%/25%) to those participating counties each year with notification of the amount awarded in March; applications are due by March 1st; and
- WHEREAS,** Funds for the 25% grant match requirement are included in the 2024 Sheriff Department budget; and
- WHEREAS,** In 2023 the State funded \$19,800 for this program; Therefore, Be it
- RESOLVED** That the Bay County Board of Commissioners authorizes the Bay County Sheriff’s Office participation in the 2024 Marine Safety Program and authorizes the Chairman of the Board to execute all application and grant award documents required for the Grant Program following Finance Department and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Sheriff Dept - 2024 Marine Safety Grant Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)
WHEREAS, Due to an increase in vehicle prices, the Bay County Sheriff is requesting an increase to the budgeted amount in the 2024 Road Patrol Budget under the vehicle line item (10131500-98100); and
WHEREAS, The requested amount of \$14,500 will be used for the purchase of two (2), 2024 road patrol vehicles; Therefore, Be it
RESOLVED That the Bay County Board of Commissioners approve a budget adjustment(s) increasing the Road Patrol Budget (10131500-98100) in the amount of \$14,500 for the purchase of two (2) road patrol vehicles, with the funding source to come from the General Fund, Fund Balance; Be It Further
RESOLVED That the Chairman of the Board is authorized to sign required documents following Finance and Corporation Counsel review and approval; Be It Finally
RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Sheriff Dept. – Budget Increase (\$14,500) For Two (2) Road Patrol Vehicles

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN- ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)

WHEREAS, State surcharge funding payments are made quarterly to the counties that have a 911 plan in place as provided by Public Act 51 of 2018; and

WHEREAS, The fees deposited in the Emergency 911 fund come from the \$0.25 state 911 fee on postpaid devices and a 6.00% 911 fee on prepaid (minutes and phone cards). The payments to the counties are based on sixty-five percent (65%) of the money deposited in the Emergency 911 Fund. The payment base is further divided with forty percent (40%) equally distributed to each qualifying county and the remaining sixty percent (60%) distributed on a per capita basis to each qualifying county; and

WHEREAS, The state 911 fees are required to be spent by the County/PSAP (Public Safety Answering Point) according to specified guidelines; and

WHEREAS, Additionally, training fund payments are issued to eligible PSAPs twice during the awarded year based on the full-time equivalent (FTE) approved for each applicant PSAP as provided by Public Act No. 32 of 1986 and amended by Public Act No. 78 of 1999. The payments are based on five and a half percent (5.5%) of the State 911 Fee collected and deposited in the Emergency 911 Fund; and

WHEREAS, The Dispatcher Training Funds may only be used to utilize training programs that have been approved by the State 911 Committee. The PSAP is required to show it's spend down of training funds for allowable expenses each year; and

WHEREAS, In order to accept these funds, Counties/PSAPs must ensure that they are spent on only allowable expenses. State 9-1-1 Committee (SNC) forms must be completed yearly with a short suspense and an unknown amount of funds provided until the Michigan State Treasury releases these funds. These funds are forecasted and included as revenue in the yearly budget; and

WHEREAS, Historically, surcharge payments have provided approximately \$300,000 annually to the Central Dispatch budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves and accepts the 911 Surcharge Funding Allocation from the Michigan State Treasury for allowable expenses and authorizes the Chairman of the Board to execute any related documents on behalf of Bay County (911 Central Dispatch) following Corporation Counsel review and approval; Be It Finally

RESOLVED That budget adjustments, related to surcharge funding starting in January 2024 and continuing in perpetuity subject to any legislative changes or other relevant developments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

911 Central Dispatch – 911 Surcharge Funding from the Michigan State Treasury

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)
 WHEREAS, Bay County has been contracting services for Flexible Spending Benefits through Flex Administrators since January 1, 2016; and
 WHEREAS, Bay County was made aware of upcoming adjusted fee changes in August 2023 and employees were notified; and
 WHEREAS, The new fees went into effect on January 1, 2024; however, the agreement needs to be amended to reflect these rate changes; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the renewal of the Flex Administrators Administration Agreement with the adjusted fee changes and authorizes the Board Chair to execute said Agreement on behalf of Bay County (Personnel) following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Personnel - 2024 Flex Administrators Administration Agreement

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/6/2024)
- WHEREAS,** In 2012 Bay County began utilizing Employee Health Insurance Management, Inc, (EHIM) as the employee pharmacy provider; and
- WHEREAS,** EHIM has introduced a new rebate program that has the potential to save the Bay County over \$150k annually in RX rebates; and
- WHEREAS,** The program requires an amendment to the original administrative agreement in order to utilize this program; and
- WHEREAS,** Funds are currently budgeted in the 2024 budget and no additionally funds are necessary; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Amendment to Administrative Services Agreement with Employee Health Insurance Management, Inc, (EHIM) to utilize EHIM’s new rebate program; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute said Amendment on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Personnel - EHIMCares Program Amendment to the Administrative Services Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN- ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)
 WHEREAS, Bay County Department on Aging (DOA) has found a successful candidate for the Handyman position. The Handyman needs a wide range of skills and can be difficult to recruit at the current entry level rate of pay; and
 WHEREAS, The candidate has the skills and experience necessary to successfully perform the Handyman functions; and
 WHEREAS, The beginning wage for this position is \$12.50 with the 2-year rate being \$14.37; and
 WHEREAS, It is requested to fill the DOA Handyman position at the 2-year rate of \$14.37/hour based on the skills and experience of the current candidate; and
 WHEREAS, Funds are currently budgeted and no additional funds are required; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves hiring the successful candidate for the Bay County Department on Aging, part-time Handyman position at the 2-year rate of \$14.37/hour (TS03); Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Personnel/DOA – Handyman Part Time Position Hired at 2-Year Rate (TS03)

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN- ___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/24)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

1/4/2024	\$311,489.82
1/4/2024	\$113,798.64
1/11/2024	\$309,049.53
1/11/2024	\$150,317.54
1/17/2024	\$211,151.74
1/17/2024	\$122,014.10
1/24/2024	\$183,148.04
1/24/2024	\$1,190,222.34
1/31/2024	\$256,437.15
1/31/2024	\$279,331.17

TIM BANASZAK, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, As a part of Bay County Mosquito Control's source reduction program, two scrap tire drives are held each summer to provide a means for homeowners to dispose of unwanted tires and in 2023, 2,590 scrap tires were recycled in Bay County through this collection; and

WHEREAS, For 2024, Mosquito Control is again requesting to contract with Environmental Rubber Recycling of Flint to provide this disposal service; and

WHEREAS, Environmental Rubber has indicated that prices for 2024 tire disposal will be \$1,500 per trailer with less than 500 tires, and \$3 per additional tire in excess of 500 tires, not to exceed \$3,000 per trailer. Scrap tire disposal for 2024 has been budgeted under line item 801.00 (Professional Services); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the contract with Environmental Rubber Recycling for the 2024 scrap tire collection and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustments related to this contract, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Mosquito Control - 2024 Tire Shredding Contract with Environmental Rubber

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/13/24)
- WHEREAS,** Insecticide bids conducted jointly with Midland and Tuscola Counties were opened on January 10, 2024; and
- WHEREAS,** Upon examination of the bid information, all bidders met the requirements of the bid proposal and it is recommended that the bid(s) be awarded to the lowest, qualified bidder as highlighted on the attached bid summary sheet; and
- WHEREAS,** Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS Bti products from Valent BioSciences, a product that was not required to bid as a 2 year purchase extension was granted for 2024 & 2025 at \$1.249/lb and \$25/gal.; and
- WHEREAS,** The total cost of the control materials will not exceed the 2024 budget line item 753.00 (Chemicals); Therefore, Be It
- RESOLVED** By the Bay County Board of Commissioners that the control materials bid for Bay County Mosquito Control for 2024 is awarded as recommended; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to sign any required documents pertaining to the control materials on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Mosquito Control - Control Material Bids - 2024

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___
AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

2024 MOSQUITO CONTROL INSECTICIDE BIDS

Bid Opening: Wednesday, January 10, 2024 at 11:00 a.m.

Item	Materials & Specifications	Quantity	County	Azelis - Evan Plicicki		Clarke - Chris Novak		Target Specialty - JD Snell		Veseris - Dave Driver	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A.	Permethrin U.V. Adulticide 275 gal. totes	1,650 gal. 6 totes	Bay	\$7,493.75	\$44,962.50	\$28.24	\$46,596.00	\$29.10	\$48,015.00	\$21.00	\$34,650.00
		2,750 gal. 10 totes	Midland	Perma-seal 4-4	\$74,937.50	PermaX	\$77,660.00	PermaX U.L. 4-4	\$80,025.00	PermaX U.L. 4-4	\$57,750.00
		4,400 gal. 16 totes	Tuscola	\$7,493.75	\$119,900.00	\$28.24	\$124,256.00	\$29.10	\$128,040.00	\$21.00	\$92,400.00
B.	BVA-2 MLO 275 gal. totes	1,100 gal. 4 totes	Midland	\$5,843.75	\$23,375.00	No Bid		\$15.92	\$17,512.00	No Bid	
C.	Natural G-30 40 lb. bags	520 lb. 13 bags	Bay	No Bid		\$816.00	\$10,077.60	No Bid		No Bid	
		400 lb. 10 bags	Midland	No Bid		\$816.00	\$7,752.00	No Bid		No Bid	
		10,400 each 13 cases	Midland	\$860.00	\$11,180.00	No Bid		\$735.00	\$9,555.00	\$750.00	\$9,750.00
D.	Bacillus Sphaericus - WSP 800 / case	13 cases	Midland	Vectolex				Spheratax 50G	\$9,555.00	Spheratax 50G	\$9,750.00
E.	Vectolex FG 40 lb. bags	1,760 lb. 44 bags	Bay	\$6.99	\$12,302.40	No Bid		\$5.50	\$9,680.00	\$6.60	\$11,616.00
		360 lb. 9 bags	Midland	\$6.99	\$2,516.40	No Bid		\$5.50	\$1,980.00	\$6.60	\$2,376.00
		80 lb. 2 bags	Tuscola	\$6.99	\$559.20	No Bid		\$5.50	\$440.00	\$6.60	\$528.00
F.	Bactimos Briquets 100 per case	500 briquets 5 cases	Bay	No Bid		\$137.00	\$685.00	\$104.00	\$520.00	\$103.00	\$515.00
G.	Altosid XR	5,720 each 26 cases	Midland	No Bid		\$842.60	\$21,907.60	\$842.60	\$21,907.60	\$842.60	\$21,907.60
		5,940 each 27 cases	Bay	No Bid		\$842.60	\$22,750.20	\$842.60	\$22,750.20	\$842.60	\$22,750.20
H.	Altosid WSP 800 packets per case	13,600 each 17 cases	Midland	No Bid		\$792.00	\$13,464.00	\$792.00	\$13,464.00	\$792.00	\$13,464.00
I.	Altosid P35 40 lb. bags	2,000 lb. 2 bulk bags	Bay	No Bid		\$19,600.00	\$39,200.00	\$19,600.00	\$39,200.00	\$19,600.00	\$39,200.00
J.	Altosid XR-G Ultra 40 lb. bags	400 lb. 10 bags	Midland	No Bid		\$514.00	\$5,140.00	\$514.00	\$5,140.00	\$514.00	\$5,140.00
K.	Vectroprime FG 40 lb. bags	400 lb. 10 bags	Midland	\$174.80	\$1,748.00	No Bid		No Bid		No Bid	
L.	Sumlary WSP cases of 400	8,000 each 20 cases	Midland	No Bid		No Bid		\$646.10	\$12,922.00	No Bid	
M.	ReMoa TRIM U.V 30 gallon drum	30 gal. 1 drum	Bay	\$9,450.00	\$9,450.00	No Bid		No Bid		No Bid	

June 19, 2022

To: Denise L. Mason
Procurement & Contracts Administrator
3rd Floor County Services Building
220 W. Ellsworth St., Midland MI 48640-5194

From: Jim Andrews
Direct Accounts Manager Public Health
Valent BioSciences LLC.
870 Technology Way,

Libertyville, Illinois, 60048

RE: 2018-2019 Bulk Granular & Liquid BTI Larvicide – Agreement of both vendor and Bay, Midland & Tuscola County to extend bid for 2024 & 2025 season.

Valent BioSciences LLC. would like to offer to extend the current bid for both VectoBac G granular larvicide and VectoBac 12AS liquid larvicide for 2024 & 2025.

Listed are quantities and prices for each product formulation for each county.

<u>County</u>	<u>Product</u>	<u>Pack Size</u>	<u>Quantity</u>	<u>2023 Prices</u>	<u>2024 Prices - 2025 Prices</u>
Midland	VectoBac G	1,300 lb. Bags	89	\$1.211 lb.	\$1.249 lb.
Bay	VectoBac G	1,300 lb. Bags	122	\$1.211 lb.	\$1.249 lb.
Bay	VectoBac 12AS 30-gallon barrels		6	\$ 24.25 gal.	\$25.00 gal.
Tuscola	VectoBac G	40 lb. Bags	740	\$1.211 lb.	\$1.249 lb.
Midland	VectoBac 12AS 264-gallon totes		15	\$24.25 gal.	\$25.00 gal.
Midland	VectoBac 12AS 30-gallon barrels		12	\$24.25 gal.	\$25.00 gal.
Tuscola	VectoBac 12AS 30-gallon barrels		6	\$24.25 gal.	\$25.00gal.

Prices for 2024 & 2025 are 3% more than 2022 & 2023.
Shipping is included in the price.

We look forward to your response to extend our current agreement.

Respectfully,

Jim Andrews

Cc: Drew Hunter

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/2024)

WHEREAS, As part of Bay County Mosquito Control’s adult mosquito surveillance, eleven New Jersey Light Traps are operated on the properties of local Bay County residents to collect adult mosquitoes; and

WHEREAS, These traps are turned on three evenings each week with the mosquito samples collected and identified by Bay County Mosquito Control Biology Department; and

WHEREAS, The residents who operate the light traps serve a very valuable role in Bay County’s mosquito surveillance program; and

WHEREAS, Light trap collectors are paid \$50 a month and utilized in the months of June, July, August and September; and

WHEREAS, The total amount paid for the 2024 surveillance season will be \$2,200 and the funds are budgeted in the 2024 Mosquito Control approved budget; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Light Trap Data Collector's Contracts between Bay County and various individuals (11) (listing attached) are approved and the Chairman of the Board authorized to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That the light trap collectors shall be reimbursed at the rate of \$50 per month for the months of June, July, August and September, totaling \$2,200 for the season, funds budgeted in the Mosquito Control 2024 budget; Be It Finally

RESOLVED That related, required budget adjustments are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Mosquito Control - 2024 Light Trap Data Contracts

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

2024 LIGHT TRAP CONTRACTORS

Name	Address	Township	Phone
1. Angie Schatzer	51 Spruce Ridge Dr. Bay City, MI 48706	BANGOR	989-522-4041
2. Penny McGill	1600 S. Grant Bay City, MI 48708	BAY CITY EAST	989-482-8855
3. Ruth Kridler	2545 Old Beaver Rd Kawkawlin, MI 48631	KAWKAWLIN	989-686-3317
4. Bruce and Pam Pfenninger	669 N. Elevator Rd. Linwood, MI 48634	FRASER	989-430-2200
5. Shari Niemi	1000 W. Second Street	PINCONNING	989-879-6830
6. Jerry Maxson	P.O. Box 1705 Saginaw, MI 48605	MT FOREST	989-324-7230
7. Beverly Eschenbacher	204 Grant St. Auburn, MI 48611	WILLIAMS	989-662-6652
8. Richard Butler	4819 3 Mile Rd Bay City, MI 48706	MONITOR	989-392-3249
9. Robert Gilbert	506 Columbian Bay City, MI 48706	BAY CITY WEST	989-316-9265
10. Randy Luczak	412 S. Trumbull Rd. Bay City, MI 48708	PORTSMOUTH	989-326-0581
11. Terri Owczarzak	107 Pine Essexville, MI 48732	ESSEXVILLE	989-439-6901 c 989-894-0461 h

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)
 WHEREAS, Security upgrades are needed for the Bay County Juvenile Home; and
 WHEREAS, A budget increase of \$26,000 is requested to be used to replace 17 light fixtures with tamper proof light fixtures, four (4) outdated doors with four (4) security doors and replacement of glass with polycarbonate (9 pieces); and
 WHEREAS, All of the above items were installed over 20 years ago and have not been upgraded; and
 WHEREAS, The funds requested will also include securing in place tables and chairs. Labor will be completed by the Bay County Buildings and Grounds Department; and
 WHEREAS, There are no funds currently budgeted for these items and a budget adjustment is requested in the amount of \$26,000 with the funding source to come from General Fund, Fund Balance; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves a budget adjustment in the amount of \$26,000 for the Bay County Juvenile Home for security upgrades to come from General Fund, Fund Balance; Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Juvenile Home - \$26,000 Budget Adjustment for Security Upgrades

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:
 ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, Currently the Bay County Juvenile Home utilizes a vendor for laundry services and in 2023 this cost was approximately \$10,000; and

WHEREAS, It is requested that laundry equipment be purchased in place of using laundry services; and

WHEREAS, There is \$10,000 budgeted for laundry services in the 2024 Juvenile Home budget that can be utilized towards this purchase and will save funds in the future years. With an estimated life of 5 years, \$10,000 could be saved each year assuming costs do not rise; and

WHEREAS, The units anticipated to be purchased would wash and dry up to 30 pounds a load and would be sufficient to handle the needs of the facility. The clothes could be laundered by employees with youth assistance; and

WHEREAS, With \$10,000 for laundry services currently budgeted, an additional \$6,000 is requested from the General Fund, Fund Balance to cover the purchase of the equipment; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a budget adjustment in the amount of \$16,000 for the Bay County Juvenile Home to be used for the purchase of laundry equipment with \$6,000 to come from General Fund, Fund Balance; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County (Juvenile Home) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Juvenile Home - \$16,000 Budget Adjustment for the Purchase of Laundry Equipment

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, In 2019, the Bay County Health Department entered into a contract with Dr. Patrick Cho, MD to provide professional services for Forensic Pathology (i.e. Autopsies, pathology expertise, court testimony, etc.); and

WHEREAS, Because the contract with Dr. Cho expires on July 1, 2024 and to ensure consistency with Bay County’s purchasing and financial policy a Request for Proposal will need to be generated and evaluated with bidders; and

WHEREAS, Forensic Pathology services are currently budgeted at \$140,000 annually. Future costs under the RFQ are undetermined at this time but are expected to be in the current budgeted range; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the release of a Request for Qualifications (RFQ) for Forensic Pathology Services and authorizes the Chairman of the Board to execute any documents required for the RFQ on behalf of Bay County following Corporation Counsel review and approval; bid award contract to be brought back for Committee consideration; Be it Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Health Dept. - RFQ for Forensic Pathology Services

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, As part of the 2024 Annual Audit, the Bay County Finance Department prepares the financial statements for the Audit; and

WHEREAS, Starting in the year 2024 and going forward, Governmental Accounting Standards Board (GASB) 96 has new standard requirements on how to implement subscription-based Information Technology Arrangements for the current year; and

WHEREAS, Bay County is required to comply with GASB 87 Leases and due to the complexity of recording these lease transactions and the financial footnotes, additional audit time is necessary to comply with the new standards which were not included in the five-year proposal dated September 8, 2020; and

WHEREAS, The Audit Services Contract requires an Amendment to address the additional costs associated with the increased audit time; and

WHEREAS, Funding for the audit is included in the Bay County Board of Commissioners budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Amended Auditing Services Contract with Rehmann Robson and authorizes the Chairman of the Board to execute the Amended Contract and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Finance – Rehmann Robson Audit Contract Amendment

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN- ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (2/20/24)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report – JANUARY 2024**

**VAUGHN J. BEGICK, CHAIR
AND BOARD**

County Executive – Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

**CHANGES IN EMPLOYMENT STATUS
January 2024**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Jacob Klepser Zamboni Driver/Pro Shop	Civic Arena	1/23/2024
John Linehan Zamboni driver/Pro Shop	Civic Arena	1/17/2024
Kelsey Young Dispatcher	Central Dispatch	1/22/2024
Elizabeth Osborn Dispatcher	Central Dispatch	1/22/2024
Meaghan Booth Dep Court Clerk Gen I	District Court	1/03/2024
Catherine Chamberlin Public Health Nurse – Part-time	Health Dept – Immunizations	1/3/2024
<u>NEW HIRE (On-call/temporary):</u>		
Donna Milbourne On-Call Site Coordinator	Dept on Aging	1/18/2024
Antonio Phillips Temp CFO	Sheriff – Jail	1/15/2024
Logan Hulburt Temp CFO	Sheriff – Jail	1/12/2024
Luke Sampson Temp CFO	Sheriff- Jail	1/03/2024
<u>TRANSFER:</u>		
Patrick Woody From: Detective To: Detective Sergeant	Sheriff – Road Patrol	1/1/2024
<u>RETURN:</u>		
Daniel Pope Zamboni Driver Part-time	Civic Arena	1/04/2024
<u>SEPARATIONS:</u>		
Kristina Doyle Registered Dietitian	Health Dept – WIC	1/12/2024
Kimberlea Wolf Pre-Trial Specialist Part-time	Sheriff Dept	1/17/2024

Morgan Candey WIC Clerk	Health Dept – WIC	1/19/2024
Casey Sexton Dispatcher	Central Dispatch	1/8/2024
Kaelyn Revard Dispatcher	Central Dispatch	1/4/2024
Jeremy Marr Dispatcher	Central Dispatch	1/2/2024
<u>RETIREMENT:</u>		
Greg McMath Youth Dev Worker Part-time	Juvenile Home	1/10/2024
Leanne Lindenberg Assistant Cir Ct Administrator	Circuit Court	1/6/2024

Personnel Department

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 16, 2024

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY JANUARY 16, 2024, FOURTH FLOOR, BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN VAUGHN BEGICK AT 4:04 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS DENNIS POIRIER, KAYSEY RADTKE, THOMAS HEREK, KATHY NIEMIEC, TIM BANASZAK, COLLEEN MAILLETTE, AND CHAIRMAN VAUGHN BEGICK.

OTHER MEMBERS: KATHLEEN B. ZANOTTI, BAY COUNTY CLERK
LISA DAVIS, SECRETARY TO THE COUNTY CLERK
LINDSEY ARSENAULT, BOARD COORDINATOR
HAILEY WENTZ, TYPIST CLERK

ALSO PRESENT: JAMES BARCIA, BAY COUNTY EXECUTIVE
TIFFANY JERRY, PERSONNEL AND EMPLOYEE RELATIONS DIRECTOR
SHAWNA WALRAVEN, FINANCE OFFICER
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES AND VETERAN'S AFFAIRS
CRISTEN GIGNAC, RECREATION & FACILITIES
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, KATHLEEN B. ZANOTTI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

MINUTES

MOTION 6: COMM. POIRIER MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD

MEETING OF DECEMBER 12, 2023, AND THE MINUTES FOR THE ORGANIZATIONAL MEETING ON JANUARY 3, 2024, AS PRESENTED. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

AGENDA APPROVAL

MOTION 7: COMM. POIRIER MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR SESSION BOARD MEETING OF JANUARY 16, 2024. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

CITIZENS INPUT

MR. CAMPBELL: CHAMPLAIN, AMERICAN LEGION POST 18, BAY CITY MICHIGAN. MR. CAMPBELL GAVE A PRESENTATION ON THE FOUR CHAPLAIN DAY CELEBRATION SERVICES WHICH WILL BE HELD AT THE AMERICAN LEGION ON THE FIRST SUNDAY OF FEBRUARY AT 10:00 AM, WHERE EVERYONE IS WELCOME. THE HISTORY OF THE FOUR CHAPLAINS IS THAT THEY WERE MADE UP OF A ROMAN CATHOLIC PRIEST, A JEWISH RABBI, A DUTCH REFORMED MINISTER, AND A METHODIST MINISTER. THESE CHAPLAINS WERE ALL ON A SHIP HEADED TO GREENLAND DURING WORLD WAR II THE SHIP HAD 901 MEN STATIONED ON IT. DURING THE COURSE TO GREENLAND A GERMAN SUBMARINE TORPEDOED IT. TWO HUNDRED AND THIRTY-ONE OF THE MEN SURVIVED BECAUSE THE FOUR CHAPLAINS TOOK CHARGE AND HANDED OUT LIFE JACKETS. HARRY TRUMAN DEDICATED A SPECIAL MEDAL THAT WAS HANDED OUT TO EACH OF THEIR FAMILIES, KNOWN AS THE MEDAL OF VALOR. THIS IS NOT ABOUT ANY CERTAIN RELIGION BUT A GOD EACH PRAYED TO TOGETHER, THE WORK THEY DID TOGETHER, AND THE FREEDOM WE ALL ENJOY.

WE WILL HAVE A FOUR-CHAPLAIN SERVICE AT THE AMERICAN LEGION ON THE FIRST SUNDAY OF FEBRUARY AT 10:00 A.M. AND EVERYONE IS WELCOME.

PETITIONS AND COMMUNICATIONS

MS. SAMYN: PRESIDENT AND CEO, BAY AREA CHAMBER OF COMMERCE. I WANT TO DO A VERY SPECIAL INTRODUCTION OF OUR NEW DIRECTOR OF WORKFORCE DEVELOPMENT SARA PARKER.

MS. PARKER:

I WAS BORN AND RAISED IN BAY CITY SO MY PASSION JUST RUNS THROUGH AND THROUGH FOR THIS COUNTY. I HAVE SEVERAL YEARS OF BUSINESS DEVELOPMENT EXPERIENCE ACROSS VAST INDUSTRIES, SO THE WORKFORCE SIDE OF THAT COINCIDES WITH MY PASSION. I WANT TO MAKE SURE THAT OUR YOUNG TALENT AND OUR WORKFORCE ARE SUPPORTED.

OUR Q4 WORKFORCE EVENTS: THE CHAMBER HOSTED THE STATE OF EDUCATION PANEL. WE HAD OVER 120 ATTENDEES FOR THE SOLE PURPOSE OF DISCUSSING THE NEEDS OF STUDENTS AND HOW TO MOVE FORWARD TO ASSIST BAY COUNTY STUDENTS TO BE SUCCESSFUL IN CORRELATING OUR EDUCATION WITH THE CURRENT WORKFORCE IN OUR AREA.

WE DID MOCK JOB INTERVIEWS ACROSS THE COUNTY AND THE AREA. IT WAS A K THROUGH 12 GRADE EVENT. THIS HELPS TO GET THOSE SOFT SKILLS TO OUR YOUNGER STUDENTS AND TALENT HERE.

THE MAD CITY MONEY EVENT TEACHES KIDS TO BE FINANCIALLY RESPONSIBLE.

WE HELD FAMILY ENGAGEMENT NIGHTS THROUGH THE CHAMBER.

STEM FEST IS SCHEDULED FOR JUNE 8,2024. WHICH WILL HELD WITH THE BAY ARENAC ISD. WE WILL HAVE 8 TO 10 DIFFERENT BOOTHS WHERE KIDS CAN COME AND PARTICIPATE IN STEM ACTIVITIES.

OUR WORKFORCE SPECIFIC WEBSITE METRICS – Q4. WE HAD 10 EMPLOYERS THAT HAVE SIGNED UP FOR OUR JOB PLATFORM. WE HAVE HAD 111 JOBS POSTED AND MORE THAN 7,000 PAGE VIEWS, 42 RESUMES RECEIVED AND FILLED 5 JOBS.

AT THE YEAR END WE HAD 88 EMPLOYERS SIGNED UP FOR THE HEY, BAY CITY! PLATFORM: 430 JOBS POSTED AND OVER 86,000 JOB PAGE VIEWS. WE RECEIVED 142 RESUMES AND FILLED 40 JOBS THIS YEAR.

MR. EICH:

APPLY CLICKS ARE IMPORTANT BECAUSE SOMEBODY GOES TO THE JOB BOARD AND THE CLICKS APPLY NOW AS KIND OF OUR END GOAL METRIC BECAUSE THAT'S HOW WE CAN TRACK PEOPLE. AFTER THAT WE ARE KIND OF LEFT TO THE EMPLOYER AND THE POTENTIAL EMPLOYEE TO DO A LITTLE MATCHMAKING,

SO WE USE APPLICATION CLICKS AS OUR KIND OF FINAL DESTINATION. THE TRUE JOB PLATFORM CAN TRACK JOBS FILLED BUT IT ALL DEPENDS ON IF THE EMPLOYER HAS SIGNED UP TO USE TRUE JOB OR IF WE SCRAP IT THROUGH AI. THE METRICS THAT WE GET THROUGH TRUE JOB ARE THE BEST LOCAL JOB BOARD PLATFORM IS KIND OF MESSY IN JOBS FILLED. GOING INTO 2024, WE ARE LOOKING AT APPLICATION CLICKS AS THAT SINGLE METRIC TO GROW. THE MORE PEOPLE WE HAVE APPLYING TO JOBS THE MORE JOBS WE CAN FILL.

FOURTH QUARTER STORY PODCAST IS A BIG LIST. WE USE THESE STORIES AS LEAD GENERATORS TO ENCOURAGE PEOPLE TO FOLLOW US ON SOCIAL MEDIA AND LAND ON THE WEBSITE, BUT ALSO TO EMBRACE PEOPLE AND DISPLAY OUR QUALITY OF LIFE.

THE YEAR-END STORY PODCAST LIST IS DOING WELL WE HAVE DONE STORIES COVERING ALL DIFFERENT BUSINESSES AND INDIVIDUALS IN BAY COUNTY MARKETING METRICS FOR THE FOURTH QUARTER. OUR AVERAGE DAILY VIEWS ON SOCIAL MEDIA ARE 13,000, TOTAL VIEWS 96,000, EMAILS WERE OPENED 177,000 TIMES, AND THE WEBSITE WAS VIEWED 27,000 TIMES.

WE GET 16,000 VIEWS EVERY DAY, AMPLIFYING THE BEST THAT BAY COUNTY HAS TO OFFER. TOTAL VIEWS ON SOCIAL MEDIA ARE 5.1 MILLION. EMAIL OPENED 48,000, PODCAST VIEWS LISTENED 63,000, AND THE WEBSITE HAS BEEN VIEWED 128,000 TIMES. THE JOB BOARD PAGE IS THE MOST POPULAR PAGE ON THE WEBSITE.

GROWTH IS IMPORTANT AND QUARTER ONE CAN'T SHOW ANYTHING. QUARTER TWO GREW 18.52%, QUARTER THREE - 15.63% AND QUARTER FOUR -10.1%.

PLACEMAKING IS AN IMPORTANT ELEMENT OF THIS EFFORT AND THIS YEAR WAS BIG IN PUBLIC ART HERE IN BAY COUNTY. WE HELPED TO PROMOTE ALL THE DIFFERENT EFFORTS HAPPENING ACROSS OUR COMMUNITY. CITY OF MURAL ART FESTIVAL, CHALK WALK, WENONAH PARK MURALS, GILLY'S BISTRO MURAL AND FEET ON THE STREET.

COMING IN 2024 LET'S SEND THIS OUT INTO THE WORLD AND ADJUST TO OPTIMIZE AS WE GO. YEAR THREE IS GOING TO BE AMPLIFYING WHAT WE HAVE, SO STARTING THIS MONTH YOU

WILL SEE BILLBOARDS ADVERTISING HEY, BAY CITY! ACROSS BAY COUNTY AND HOPEFULLY OHIO AND INDIANA. WE ARE GOING TO BE RAMPING UP OUR SEARCH ENGINE OPTIMIZATION SO WHEN PEOPLE SEARCH FOR BAY COUNTY OR BAY CITY, WE SHOULD BE UP AT THE TOP. WE WILL BE LEADING A MULTI-COMMUNITY MURAL PROJECT. IT WILL BE MULTIPLE COMMUNITIES AND A CONNECTING THEME.

YOU CAN HELP US BY LINKING TO US ON THE BAY COUNTY WEBSITE. EMPLOYERS CAN SIGN UP AND USE THE JOB BOARD. REFER PEOPLE TO HEY, BAY CITY! AND USE THE EVENT CALENDAR.

COMM. BEGICK: LAST FRIDAY I WAS AT A PRESENTATION ABOUT GROWING BAY COUNTY. THE GREAT LAKES BAY REGION ALLIANCE FOLLOWED UP WITH HILLARY THE STATE GROWTH OFFICER SPECIFICALLY. I WANTED TO COMPLIMENT YOU ON YOUR LEADERSHIP AND ALSO YOUR GREAT TEAM. MEGAN, THANK YOU, THAT WAS A GREAT EYE-OPENER BREAKFAST AND HILLARY DID OUTLINE WHAT WE CAN DO.

MR. EICH: THE STATE GROWTH OFFICER HILLARY DOPE PRESENTED ABOUT WHAT THE STATE IS DOING AND THEN AS WELL AS LOCALLY HERE IN THE GREAT LAKES BAY REGION.

MR. BARCIA: I WANTED TO COMPLIMENT YOU ON YOUR LEADERSHIP AND YOUR GREAT TEAM. HILLARY DID OUTLINE WHAT WE CAN DO AND SARAH IS A GREAT ADDITION TO THE TEAM.

COMM. NIEMIEC: DELTA COLLEGE JUST HAS A WONDERFUL TRADE SCHOOL. I WAS TALKING TO SOME OF THE STUDENTS AND THEY COME FROM FAR AWAY, SO I WAS WONDERING IF WE COULD SHOWCASE THAT.

MR. EICH: I AM GOING TO GO TO DELTA COLLEGE AND TALK TO TEACHERS AT THE CENTER AND INTERVIEW STUDENTS IN EACH OF THE DIFFERENT PROGRAMS.

COMM. POIRIER: I DID WATCH THE INTERVIEW WITH CRAIG IN ESSEXVILLE AND I THOUGHT IT WAS GOOD.

MOTION 8: COMM. POIRIER MOVED TO RECEIVE THE PRESENTATION BY PHIL EICH FROM HEY, BAY CITY! IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 9: COMM. MAILLETTE MOVED TO RECEIVE THE LISTING OF AUTHORIZED DEPARTMENT HEADS FROM THE PERSONNEL DIRECTOR. IT WAS SUPPORTED BY COMM. POIRIER AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

REPORTS/RESOLUTIONS OF COMMITTEES

WAYS AND MEANS (TIM BANASZAK, CHAIR; KAYSEY L. RADTKE, VICE CHAIR)

RES. 2024-01: COMM. BANASZAK MOVED TO ADOPT RES. 2024-01; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE SUBMITTAL OF A LETTER OF INTENT AND SUBMITTAL OF AN APPLICATION FOR THE 2024/2025 MICHIGAN VETERANS AFFAIRS AGENCY VETERAN SERVICE GRANT. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-02: COMM. BANASZAK MOVED TO ADOPT RES. 2024-02; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR PROPOSAL (RFP) 2023-17, BAY COUNTY ELEVATOR REPLACEMENT TO OTIS ELEVATOR. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-03: COMM. BANASZAK MOVED TO ADOPT RES. 2024-03; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR QUALIFICATION (RFQU) 2202-15, CONSTRUCTION MANAGER AND DESIGN PROFESSIONAL FOR AN ANIMAL SERVICES (SHELTER) FACILITY TO SPENCE BROTHERS. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-04: COMM. BANASZAK MOVED TO ADOPT RES. 2024-04; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY FOR DECEMBER 2023. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

PERSONNEL/HUMAN SERVICES (KATHY NIEMIEC, CHAIR; COLLEEN MAILLETTE, VICE CHAIR)

RES. 2024-05: COMM. NIEMIEC MOVED TO ADOPT RES. 2024-05; THE BAY COUNTY BOARD OF COMMISSIONERS DECLARED ITS OFFICIAL

INTENT TO ISSUE THE BONDS TO PROVIDE FINANCING FOR PART OF THE COST OF THE PROJECTS DESCRIBED AS: ROAD IMPROVEMENTS FOR MIDLAND ROAD (US-10 OVERPASS EAST TO CARTER ROAD, WILLIAMS TOWNSHIP, BAY COUNTY, MI) AND THREE MILE ROAD (M-84 NORTH TO MIDLAND ROAD, MONITOR AND FRANKENLUST TOWNSHIPS, BAY COUNTY, MI) ON BEHALF OF THE BAY COUNTY ROAD COMMISSION WITH REPAYMENTS TO BE MADE WITHIN A PERIOD OF NO MORE THAN 10(TEN) YEARS, WITH ANNUAL PAYMENTS ANTICIPATED TO BE MADE THROUGH THE USE OF THE BAY COUNTY ROAD COMMISSION ANNUAL MICHIGAN TRANSPORTATION FUND (MTF) STATE ALLOCATION. IT WAS SUPPORTED BY COMM. POIRIER AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MR. SCHUMACHER: WE HAVE TWO LARGE PROJECTS GOING ON - THE ONE IS THREE MILE ROAD (GOING FROM M84 TO MIDLAND ROAD). WE DID GET \$2.5 MILLION FROM THE STATE IN A GRANT FROM SENATOR KEVIN DALEY'S OFFICE AND WE STILL NEEDED ANOTHER \$2.5 MILLION, WHICH THIS BOND WOULD BE PARTIALLY PAYING FOR, AND WE ARE GOING TO USE THE MONEY FOR MIDLAND ROAD. MIDLAND ROAD IS ANOTHER EXPENSIVE ONE BUT WE CAN GET BOTH PROJECTS DONE IN A TIMELY FASHION WITHOUT DRAINING OUR RESOURCES.

RES. 2024-06: COMM. NIEMIEC MOVED TO ADOPT RES. 2024-06; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE LETTER OF AGREEMENT (LOA) WITH GELC DISPATCHERS TO ALLOW THE USE OF PART-TIME EMPLOYEES TEMPORARILY WITH AN END DATE OF AUGUST 1,2025. IT WAS SUPPORTED BY COMM. BANASZAK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-07: COMM. NIEMIEC MOVED TO ADOPT RES. 2024-07; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE HIRE OF THE WIC REGISTERED DIETITIAN APPLICANT AT THE 1-YEAR RATE OF 25.85 PER HOUR (PB06). IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

**BOARD OF COMMISSIONERS (VAUGHN J. BEGICK, CHAIR;
THOMAS M. HEREK, VICE CHAIR)**

RES. 2024-08: COMM. HEREK MOVED TO ADOPT RES. 2024-08; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS

REPORT FOR DECEMBER 2023. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-09: COMM. HEREK MOVED TO ADOPT RES. 2024-09; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE EXPANSION OF THE BAY COUNTY DEPARTMENT OF AGING'S KAWKAWLIN ACTIVITY CENTER TO THREE DAYS A WEEK. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-10: COMM. HEREK MOVED TO ADOPT RES. 2024-10; THE BAY COUNTY BOARD OF COMMISSIONERS ENCOURAGES AND SUPPORTS THE OBSERVANCE OF FOUR CHAPLAINS DAY AND IS HONORED TO HEREBY DESIGNATE FEBRUARY 3, 2024, AS FOUR CHAPLAINS DAY IN BAY COUNTY. IT WAS SUPPORTED BY COMM. POIRIER AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMM. BEGICK: SUNDAY FEBRUARY 3, 2024, AT 10:00 A.M. THE AMERICAN LEGION YOU ARE ALL INVITED.

RES. 2024-11: COMM. HEREK MOVED TO ADOPT RES. 2024-11; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE REVISIONS TO THE BOARD RULES OF THE BAY COUNTY BOARD OF COMMISSIONERS. (SEE THE RESOLUTION FOR CHANGES.) IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE, JIM BARCIA

MR. BARCIA: I WANT TO THANK THE BOARD FOR THE APPROVAL OF THE CONTRACTOR FOR THE NEW ANIMAL SHELTER. WE ARE ANTICIPATING HOPEFULLY AN EARLY SPRING CEREMONIAL GROUNDBREAKING ON THAT PROJECT.

COMM. BEGICK: THE FOURTH QUARTER REPORT CAME OUT TODAY AND IT SHOULD BE IN YOUR MAILBOX.

COMMISSIONER COMMENTS

THERE WERE NO COMMISSIONER COMMENTS.

UNFINISHED BUSINESS

THERE WAS NO UNFINISHED BUSINESS.

NEW BUSINESS

THERE WAS NO NEW BUSINESS.

PUBLIC INPUT

NONE

MISCELLANEOUS

NONE

ANNOUNCEMENTS

2024 APPOINTMENTS

MARCH

BAY ARENAC BEHAVIORAL HEALTH AUTHORITY (THREE, 3-YEAR TERMS: C. MAILLETTE, P. MCFARLAND, E. KRYGIER)

JUNE

LIBRARY BOARD (ONE, 5-YEAR TERM: P. TRAVIS)

OCTOBER

LAND BANK AUTHORITY (ONE, 3-YEAR TERM EXPIRING: T. HICKNER)

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE, AT-LARGE, 3-YEAR TERM: R. AUMOCK – GOVERNOR'S APPOINTMENT)

DECEMBER

BAY COUNTY VETERAN'S AFFAIRS COMMITTEE (ONE, 4-YEAR TERM: T. ECKSTEIN)

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 2,4, & 6 AND ONE AT-LARGE.

CLOSED SESSION

THERE WAS NO NEED FOR A CLOSED SESSION.

RECESS/ADJOURNMENT

MOTION 10:

COMM. POIRIER MOVED TO ADJOURN THE REGULAR BOARD SESSION OF JANUARY 16, 2024. THE MEETING CONCLUDED AT

4:39 P.M. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED
BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

VAUGHN BEGICK, CHAIRMAN
BOARD OF COMMISSIONERS
BAY COUNTY MICHIGAN

KATHLEEN B. ZANOTTI
BAY COUNTY CLERK
BAY COUNTY MICHIGAN

LISA DAVIS
SECRETARY TO THE CLERK
BAY COUNTY MICHIGAN